Mini-Grant Application

The Woodland PTA's "mini-grant" program provides discretionary funds to PTA member teachers and administrators to enhance the educational experience at school. These funds are intended to cover areas not already covered by existing budgetary allotments or dedicated funds. Applications may be submitted via email to dist50pta@gmail.com or in the PTA mailbox at each building. The PTA Executive Board will make award decisions on a monthly basis.

Guidelines:

- The teacher/administrator requesting the funds must be a current member of the Woodland PTA. *(Haven't joined yet? Go to woodland50pta.com to join online.)*
- Grant funds must go toward items that directly affect/benefit the district's students.
- Grants are not intended to fund items supporting the standard academic curriculum, but rather for items that enrich or supplement the academic/classroom experience. For examples of items funded in previous years, go to www.woodlandpta50.com.
- Preference is given to items that are reusable from year to year to maximize student benefit. Grants should be submitted individually by each PTA member, rather than as a group. If members would like to apply together for a larger amount, each individual should fill out an application for a portion of the amount and submit together.
- It is the intention of the PTA that Mini-Grant funds are spread across the different schools and classrooms in our district. Therefore, <u>awards will generally be limited to $125 per PTA staff member and $1500 total per school</u>.
- If your grant is approved, it is up to the applicant to purchase the item and submit a receipt for reimbursement to their building secretary for reimbursement.

Date Submitted:

Person Requesting Funds:

Amount Requested:

Contact Email:

Building/Grade Level

Please explain why the funds are needed:

Which students (i.e. grade level, extracurricular group) will benefit?

Approximately how many students will benefit?

Please include an attachment/printout for item(s) you are requesting (showing the item price) from the vendor you intend to purchase from.